



County of Los Angeles
CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

June 7, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

34 JUNE 7, 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**DEPARTMENT OF PARKS AND RECREATION:
DAVID MARCH PLAYGROUND RENOVATION PROJECT
APPROVE PROJECT, BUDGET AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87121
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will approve the David March Playground Renovation Project, Capital Project budget, appropriation adjustment, and allow the Director of Parks and Recreation to complete the renovation of the existing playground at David March Park.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed David March Playground Renovation Project is exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Approve the David March Playground Renovation Project, Capital Project No. 87121, with a budget of \$220,000.
3. Approve the appropriation adjustment to transfer \$220,000 from the Department of Parks and Recreation Services and Supplies Budget to the David March Playground Renovation Project, Capital Project No. 87121.

4. Authorize the Internal Services Department, as the Purchasing Agent for the County, to proceed with the acquisition of material and installation services for the playground equipment.
5. Authorize the Department of Parks and Recreation to implement the Project in coordination with the Internal Services Department.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

Approval of the recommended actions will find the project exempt from the California Environmental Quality Act (CEQA) and allow the Department of Parks and Recreation (Department) to proceed with the implementation of the David March Playground Renovation Project.

The proposed Project at David March Park is located in the City of Santa Clarita. The proposed Project will include an approximately 5,000 square foot expansion of the existing playground to include a toddler area for 2-5 year-olds, a play area for 5-12 year-olds and replacement of the existing Americans with Disabilities Act (ADA) surfacing of poured in place rubber.

The existing playground is over eight years old and does not meet current American Standards for Testing Material (ASTM) and Consumer Safety Products Commission (CSPC) regulations and safety requirements.

The acquisition of the play equipment falls under the statutory authority of the Internal Services Department (ISD), the County's Purchasing Agent (Purchasing Agent). However, because of the specialized nature of the installation, the service component associated with the installation labor costs may exceed the authority of the Purchasing Agent. Therefore, your Board's approval is requested for the Purchasing Agent to proceed with the acquisition.

The proposed Project will be managed by the Department's North Agency Construction Division. It is anticipated that the Project will begin construction in October 2011 and will be completed within three months.

Green Building/Sustainable Design

The proposed Project supports your Board's Green Building and Sustainable Design policy by conserving natural resources. The Project will incorporate recycled materials in both the play equipment and the surfacing, which include post consumer materials.

Implementation of Strategic Plan Goals

The proposed Project supports the County's strategic plan goals of Operational Effectiveness (Goal 1), Children, Family, and Adult Well-Being (Goal 2), and Community and Municipal Services (Goal 3), by investing in public infrastructure that will enhance recreation activities that promote good health and social and emotional well-being.

FISCAL IMPACT/FINANCING

The total Project cost for the David March Playground Renovation Project is currently estimated at \$220,000 and is funded with Fifth Supervisorial District Utility User Tax funds. The plans and specifications will be prepared by the Department's in-house staff. The Project Schedule and Budget Summary are detailed in Attachment I.

Approval of the appropriation adjustment (Attachment II) will transfer \$220,000 from the Department's Services and Supplies budget to the David March Playground Renovation Project (C.P. No. 87121) to fully fund the Project.

Operating Budget Impact

The Department anticipates ongoing costs of approximately \$4,000 annually for playground equipment maintenance. The Department will work with the Chief Executive Office to confirm the appropriate level of maintenance and request the ongoing operating costs in its Fiscal Year 2011-12 New Facilities Request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with your Board's Civic Art Policy, adopted on December 7, 2004, and revised on November 5, 2008, Civic Art fees do not apply to the proposed Project, as the Project cost is less than \$500,000.

The proposed Project is not subject to the Countywide Energy and Environmental Policy adopted by your Board on January 16, 2007, since it involves the renovation of a playground less than 10,000 gross square feet in size.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The project, which includes expansion of the existing playground and replacement of surfacing, is within a class of projects according to Sections 15301(d) and 15301(f) 15302 and 15303(e) of the State CEQA Guidelines, and Classes 1, 2 and 3 of the County's Environmental Document Reporting Procedures and Guidelines Appendix G.. The project involves negligible or no expansion of an existing use, the surfacing replaced will continue to have the same purpose and capacity. Further, the project is not located in a sensitive environment. There are no cumulative impacts, unusual circumstances or other limiting factors that would make the exemption inapplicable based on the project records.

CONTRACTING PROCESS

The acquisition of the new playground equipment and installation falls under the statutory authority of the Purchasing Agent. The purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's Purchasing policies and procedures, established by the ISD.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Project specifications require the contractor to coordinate its construction schedule with the daily functions and activities of the park facility to minimize disruption of services and to maintain access to the park area during construction.

The completed Project will allow the Department to support its recreational activities and provide facilities in response to community needs. In addition, the improved facilities and amenities will contribute to a safer and healthier environment for both passive and programmed park activities.

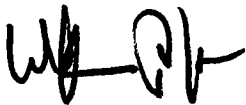
The renovation of the play area will provide new play equipment and facilities that meet all applicable State laws for playground safety including ADA accessibility.

The Honorable Board of Supervisors
June 7, 2011
Page 5

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; and to the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:VM:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Affirmative Action Compliance
Auditor Controller
Internal Services
Parks and Recreation

ATTACHMENT I

**DEPARTMENT OF PARKS & RECREATION:
DAVID MARCH PLAYGROUND RENOVATION PROJECT
C.P. 87121
(FIFTH DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Action	June 7, 2011
Design Documents	N/A
Jurisdictional Approval	N/A
Environmental Documents	N/A
Adopt and Advertise	July 2011
Award Construction Contract	August 2011
Construction Start	October 2011
Construction Substantial Completion	December 2011
Final Acceptance	January 2012

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	-
Construction	-
Purchase Order Contract	\$ 220,000
Job Order Contract	-
Change Orders	-
Departmental Crafts	-
Youth Employment	-
Construction Consultants	-
Misc. Expense	-
Telecomm Equip - Affixed to Building	-
Civic Arts	-
Subtotal	\$ 220,000
Programming/Development	-
Plans and Specifications	-
Consultant Services	-
Site Planning	-
Hazardous Materials	-
Geotech/Soils Report and Soils Testing	-
Material Testing	-
Cost Estimating	-
Topographic Surveys	-
Construction Management	-
Construction Administration	-
Environmental	-
Third Party Inspection	-
Equipment Planning	-
Legal	-
Construction/Change Order	-
Other:	-
Subtotal	-
Miscellaneous Expenditures	-
Jurisdictional Review/Plan Check/Permit	-
County Services	-
Code Compliance Inspection	-
Contract Compliance Inspection	-
Design Review	-
Design Services	-
Contract Administration	-
Project Management	-
Project Management Support Services	-
ISD Job Order Contract Management	-
DPW Job Order Contract Management	-
ISD ITS Communications	-
Project Security	-
Project Technical Support	-
Office of Affirmative Action	-
County Counsel	-
Consultant – Gordian Group	-
Sheriff Job Order Contract Management	-
Subtotal	-
TOTAL	\$220,000

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.
NO. [600]

DEPARTMENT OF [PARKS AND RECREATION]

[JUNE 7, 2011]

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2010-11

3 - VOTES

SOURCES

Department of Parks and Recreation
A01-PK-2000-27640
Services & Supplies
Decrease Appropriation \$220,000

USES

Department of Parks and Recreation
Capital Project/Refurbishments
David March Playground Renovation (5)
A01-CP-6014-65043-87121
Capital Assets - B & I \$220,000
Increase Appropriation

SOURCES TOTAL: \$ 220,000

USES TOTAL: \$ 220,000

JUSTIFICATION

Adjustment is necessary to increase appropriation to provide sufficient funds to establish the David March Playground Renovation Project.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

AUTHORIZED SIGNATURE [NAME] SABRA WHITE

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

34

JUN 7 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

Karen Shikuma

B.A. NO.

195

May 24 20 11

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Jan Shikuma
May 25 20 11